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MINUTES OF THE 1ST MEETING OF THE ELEVENTH ANGUILLA
EXECUTIVE COUNCIL HELD ON THURSDAY 30TH APRIL 2015

- PRESENT: Her Excellency the Governor, Ms Christina Scott
- The Honourable Victor Banks, Chief Minister and Minister of Finance,
Economic Development, Commerce, Lands & Physical Planning and Tourism
- The Hon Deputy Governor, Mr Stanley Reid
- The Hon Evans Rogers, Minister of Health and Social Development
- The Honourable Cora Richardson-Hodge, Minister of Home Affairs, Immigration,
Labour, Environment, Human Rights, Gender Affairs, Constitutional Affairs and
Information and Broadcasting
- The Honourable Curtis Richardson, Minister of Infrastructure, Communications,
Utilities, Housing, Agriculture and Fisheries and Information Technology
- The Honourable Attorney General, Mr Rupert Jones
- Mrs Jewelle Fleming, Clerk to Executive Council
- IN ATTENDANCE: Honourable Cardigan Connor, Parliamentary Secretary
Dr Aidan Harrigan, PS, FIN
Mrs Shona Proctor, Budget Director
Ms Brenda Hughes, Debt Manager
Mrs Anthea Connor, Chief Project Officer
Ms Jamila Gumbs, Budget Officer
Ms Michelle Daley, Chief Parliamentary Counsel

EX MIN 15/265 **CONFIRMATION OF THE MINUTES**

Honourable Cardigan Connor, Parliamentary Secretary joined the Meeting.

Council confirmed the Minutes of the 237th Meeting held on Thursday 16th April 2015 and the Minutes of a Special Meeting held on Thursday 23rd April 2015.

MATTERS ARISING FROM THE MINUTES

EX MIN 15/266

EX MIN 15/248 EX MEM 15/124 MEMBERSHIP OF THE ASSB BOARD OF DIRECTORS

Parliamentary Secretary remained for discussion.

Council revisited the decision of EX MIN 15/248 of 16th April 2015 and:-

- (a) approved the recommendation that Mr Roosevelt Harris be appointed for the period 1 January 2015 to 15 May 2015 and Mrs Jacqueline Bryan-Niles be appointed for the period 1 September 2014 to 15 May 2015; and
- (b) agreed that Mr Roosevelt Harris and Mrs Jacqueline Bryan Niles should be paid retroactive.

Action: PS, FIN; PS, EDICT; DIR, SS

EX MIN 15/267

EX MIN 15/252 EX MEM 15/137 FINAL RATIFICATION AND APPROVAL TO THE BRITTO AGENCY INITIATIVES

Parliamentary Secretary remained for discussion.

Council did not confirm the above minute in order to allow new Ministers of Government to have an internal discussion on the matter.

Action: MINS OF GOV'T; PS, FIN; PS, EDICT

EX MIN 15/268

BUDGET DELIVERY COMMITTEE PRESENTATION

Parliamentary Secretary remained for discussion. The following persons joined the Meeting:-

Dr Aidan Harrigan, PS, FIN
 Mrs Shona Proctor, Budget Director
 Ms Brenda Hughes, Debt Manager
 Mrs Anthea Connor, Chief Project Officer
 Ms Jamila Gumbs, Budget Officer

Council noted the comprehensive power point presentation by the Budget Delivery Committee on the Government of Anguilla's financial position as of 31st March 2015. Council took particular note of the account balances for the 1st quarter which summarised the profile against the actual figures. Council agreed that a further discussion should be held on the account balances and a further report presented to Executive Council by the 21st May 2015.

Council additionally noted the Minutes of the Budget Delivery Committee Meetings held on the 15th July 2014, the 18th November 2014 and the 17th February 2015 particularly, the recommendations/proposals/action points to be considered.

Action: PS, FIN; PS, EDICT; PAS, FIN; BD; CPO

EX MIN 15/269

OPERATION OF EXECUTIVE COUNCIL AND DUTIES OF MEMBERS

Parliamentary Secretary remained for discussion.

Council admitted that there needed to be some consistency regarding the proper functioning of Executive Council business. Council noted that the existing document, 'Guide to the Operations of the Executive Council and Duties of Members' needed to be upgraded. The Hon Deputy Governor undertook to email the document to Members for review and further discussion going forward.

Ministers indicated that they needed adequate time to study papers before the Meeting. Council agreed that the deadline for submission of papers to Executive Council should be Monday afternoon.

The Governor notified Ministers that she would be writing to them shortly regarding the disclosure of any holdings of stocks and shares, directorships or any other connection with companies which have an interest in Anguilla which may conflict with their public responsibilities as outlined in 'Chapter 2, Code of Conduct, paragraph 6 of the Guide to the Operations of the Executive Council and Duties of Members'.

Action: EXCO MEMBERS; PERM SECS

EX MIN 15/270

EX MEM 15/141 CANCELLATION OF THE WASTE COLLECTION AND DISPOSAL PROCUREMENT PROCESSES

Parliamentary Secretary remained for discussion.

Council:-

- 1) agreed to the extension of the interim contracts for both Collection and Disposal which would otherwise expire at the end of April 2015 for a period of six months to the 31st October 2015.

Council, recognising the importance of the Procurement Board, agreed that the composition of the Board should be looked at.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: HON AG; PS, HSD; CHAIR, PB; CHIEF PROC OFF; PS, PA

EX MIN 15/272

EX MEM 15/143 PAYMENT OF GRATUITY – GEORGE S. CARTY

Parliamentary Secretary remained for discussion.

Council agreed in EX MIN 12/478 of 12th July 2012 that persons working ten or more consecutive years as wage workers in the employ of the Government of Anguilla would be eligible for gratuity at the discretion of Executive Council.

Based on the formula for the calculation of gratuity as outlined in the mentioned minute, Council agreed that Mr George S. Carty who worked as a Park keeper at the Department of Sports for fourteen years should be paid gratuity in the sum of ECS\$24,962.00 as attached.

Council asked that the Ministry of Finance should review the guidance as outlined in EX MIN 12/478 as attached and advise whether they were content with the formula.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, ELSYC; PS, FIN; PS, EDICT; PS, PA; ACC GEN

EX MIN 15/273

EX MEM 15/144 PROGRAMME OF ACTIVITIES AND BUDGET FOR THE CELEBRATION OF THE 48TH ANNIVERSARY OF THE ANGUILLA REVOLUTION AND ANGUILLA DAY

Parliamentary Secretary remained for discussion.

Council:-

- (i) noted the programme of activities and budget for the celebration of the 48th Anniversary of the Anguilla Revolution and Anguilla Day as attached; and
- (ii) approved the programme of activities and budget for the celebration of the 48th Anniversary of the Anguilla Revolution and Anguilla Day, subject to the Hon Minister of Education in collaboration with the Anguilla Honours and Awards Committee and the Anguilla National Celebrations Committee discussing the delaying of the Anguilla Day Gala and Awards at this time.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, MHA; PAS, MHA

EX MIN 15/274

EX MEM 15/145 FILLING OF POST – SENIOR PROGRAMME OFFICER YOUTH

Parliamentary Secretary remained for discussion.

Council:-

- (i) noted that the post of Senior Programme Officer Youth at the Department of Youth and Culture would become vacant shortly when the current post holder is appointed to the post of Community Services Planner in the Ministry of Social Development;
- (ii) noted that the post had been already budgeted for in the Department of Youth and Culture's 2015 budget; and
- (iii) agreed that the post of Senior Programme Officer Youth at the Department of Youth and Culture should be filled.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, ELSYC; PS, PA; DIR, Y & C; PS, FIN; PS, EDICT; BD

EX MIN 15/275

EX MEM 15/146 LEGISLATIVE AGENDA

Parliamentary Secretary remained for discussion. Ms Michelle Daley, Chief Parliamentary Counsel joined the Meeting.

Council asked Ministers of Government to:-

- (i) note the proposed areas of legislation, and invited them to discuss with their officials the priorities for legislation within their own areas of policy responsibility;
- (ii) to review a prioritised list in the next month, so as to make decisions and to give a clear overall steer to the Attorney General's Chambers and officials on their legislative priorities for 2015; and
- (iii) to consider the case for the Leader of Government business in the Assembly agreeing and publishing a legislative programme, and to establish more regular meetings of the Assembly to assist this process.

Action: MINS OF GOV'T; HON AG; CPC

EX MIN 15/276

EX MEM 15/147 APPOINTMENT OF MINISTERIAL ASSISTANTS

Parliamentary Secretary remained for discussion.

Council:-

- (i) agreed that Mrs Evalie Bradley (Elected Member for District No. 5) and Mr Othlyn Vanterpool (former Elected Member for District No. 1) should be appointed as Ministerial Assistants for the Ministry of Home Affairs and the Ministry of Infrastructure, Communications and Utilities respectively, with effect from 1st May 2015; and
- (ii) requested the Hon Deputy Governor to engage with the relevant persons to effect the appointments effective 1st May 2015.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: HON DG; MINS OF GOV'T; PS, MHA; PS, MICUH; PS, FIN; PS, EDICT; OTHER PERM SECS; BD; ACC GEN

ORAL MENTION

EX MIN 15/277

APPOINTMENTS

The Hon Chief Minister/Minister of Finance informed Council of the following proposed appointments:-

- 1) Mr Leroy Rogers - Speaker, House of Assembly
- 2) Mr Terry Toledo Caradine Harrigan - First Nominated Member
- 3) Mr Lucien MacDonna - Chaplain, House of Assembly

Action: EXCO MEMBERS

EX MIN 15/278

OVERSEAS TRAVEL

Council was informed of the following dates of overseas travel:-

- 1) Hon Deputy Governor - 4- 6 May - leave
- 2) Hon Chief Minister - 8-10 May - Martinique & Guadeloupe - 21st Session of the Conference of the Parties to the United Nations Framework Convention on Climate Change; and

Inauguration Ceremony of the Caribbean Centre for Testimony and Remembrance of Slavery and the Slave Trade
- 3) Hon Minister of Soc. Dev - 12- 15 May - leave

Action: EXCO MEMBERS

EX MIN 15/279

MEETING OF THE HOUSE OF ASSEMBLY

The Hon Chief Minister informed Council that the first Meeting of the Eleventh House of Assembly would be held on Monday 11th May 2015 at 2:00 pm.

Action: SPEAKER, HOA; CL, HOA